



NEIGHBOURHOOD PLAN OFFICER'S REPORT

Report to: Broadclyst Parish Council

Date of Meeting: October 7th 2019

Agenda item: 19/145iii

Subject: Broadclyst Neighbourhood Plan

Purpose of report: to update Council

Recommendation:

- i. that that report be noted
- ii. that recommendations contained within the report be considered and resolved

Financial implications: The preparation of the Broadclyst Neighbourhood Plan is supported by government Locality grants. Staffing costs are partly being met from parish council budgets and partly from grant fund

Legal implications: Broadclyst Parish Council is a qualifying body¹ and is therefore eligible to write a Neighbourhood Plan. The District Council has a statutory duty to support the preparation of Neighbourhood Plans.

Equalities impact: Not applicable

Risk: The Audit Commission (2001) defines “risk” as an event or action which will adversely affect an organisation’s ability to achieve its objectives, project plans and processes and to successfully execute its strategies. Therefore “risk management” is the process by which risks are **identified, evaluated and controlled**.

Broadclyst Parish Council recognises that it has a responsibility to manage risks, both internal and external, and is therefore committed to the implementation of a risk management strategy in line with the introduction of Local Audit and Accountability Act 2014 in order to protect the Council from avoidable losses.

The co-operation of all Members and officers is essential to ensure the Council’s resources and service provision are not adversely affected by uncontrolled risk, to ensure the Council does not fail to seize opportunities which benefit the community.

Link to Council Action Plan:

The preparation of Broadclyst Neighbourhood Plan supports the Council’s commitment to enabling local

¹ For Neighbourhood Development Orders, the definition of “qualifying body” is in section 61E(6) of the Town And Country Planning, England, Act 1990 (inserted by paragraph 2 of the Localism Act 2011). For the purposes of Neighbourhood Development Plans the definition of “qualifying body” is in section 38A(12) of the Planning and Compulsory Purchase 2004 Act (as inserted by paragraph 7 of the Localism Act 2011).

housing delivery; supporting business growth and increased productivity; and community capacity building and engagement.

Risk analysis

A detailed risk analysis has been carried out and is summarised below

Risk Description	Likelihood	Impact	Mitigation Measures
Failure to deliver Neighbourhood Plan	Low	Moderate	Continued budget monitoring
Failure to meet evidenced community need	Low	Moderate/Major	Regular review of progress against community survey results

Key information

Neighbourhood Plans were introduced by the Localism Act 2011. The idea behind localism is that decision making is passed to a more local level, from local government to local communities. There are two main parts to neighbourhood planning: Neighbourhood Plans (NP) and Neighbourhood Development Orders (NDO).

A Neighbourhood Plan is a community-led planning framework for guiding the future development, regeneration and conservation of an area. It is about the use and development of land and may contain a vision, aims, planning policies, proposals for improving the area or providing new facilities, or allocating key sites for specific kinds of development. It may deal with a wide range of social, economic and environmental issues (such as housing, employment, heritage and transport) or it may focus on one or two issues only. It is for those producing the plan to decide on its scope and content.

A Neighbourhood Plan will be part of the statutory development plan for the area, if successful at a referendum. This statutory status gives neighbourhood plans more weight than some other local documents, such as parish plans, community plans and village design statements.

A Neighbourhood Plan must meet certain “basic conditions”. These include compliance with European and national legislation, contributing to the achievement of sustainable development, having appropriate regard to national policy and being in general conformity with existing strategic planning policy. It should not promote less development than that identified in the development plan for the area. It can provide for greater growth levels. It can also specify policies and guidance on how new development should be designed, orientated and located. The preparation of neighbourhood plans must include a robust programme of community engagement and have a proportionate evidence base.

Link to Council Action Plan:

The preparation of Broadclyst Neighbourhood Plan supports the Council’s commitment to enabling local housing delivery; supporting business growth and increased productivity; and community capacity building and engagement.

REPORT

PROGRESS REPORT

1. Second NP Sites Public Consultation.

The Public Consultation Events commenced on Sunday at the Pavilions 11.00 am and 3pm. The handouts and banners are improved. There are only 7/8 sites to vote on this time round (27 last time). Completing the consultation therefore takes much less time. (5- 15 minutes). Broadclyst Sports Clubs have been notified and members from within the Parish have been encouraged to vote and club members from outside the Parish have been encouraged to vote on the Community Sports Hub section.

Details of Public Events:

Date	Time	Venue
Sunday 6 th October	11:00 to 15:00hrs	Broadclyst Sports Pavilions, EX5 3JB
Tuesday 8 th October	08:00 to 20:00hrs	Broadclyst Sports Pavilions, EX5 3JB
Wednesday 9 th October	16:00 to 20:00hrs	Westclyst Community Primary School, EX1 3YG
Thursday 10 th October	16:00 to 20:00hrs	Westclyst Community Primary School, EX1 3YG
Friday 11 th October	15:00 to 20:00hrs	Blackhorse Inn Function room, EX5 2AN
Saturday 12 th October	11:00 to 15:00hrs	Blackhorse Inn Function room, EX5 2AN

The arrival of The Broadsheet on everyone's doorstep recently has meant that this event will have reached every household in the Parish close to the actual event. A smaller "in house" social media campaign is also in place to promote involvement and attendance.

As before there is recognition that people who work and live in the parish will not be able to attend the Public Consultation Events. Voting can be completed online at **www.broadclyst.org** which is available from Monday 14th October 2019 for six weeks.

Recommendation 1: For Council to note details of the second public consultation events, event timetable and attend an event or vote online.

This concludes my report to Council: Janvrin Edbrooke Neighbourhood Plan Officer